



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 17 January 2012

To: Members of the

**EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Eric Bosshard (Chairman)

Councillor Russell Jackson (Vice-Chairman)

Councillors Douglas Auld, Julian Benington, Nicholas Bennett J.P., Ruth Bennett, Judi Ellis, Peter Fookes, Will Harmer, William Huntington-Thresher, Russell Mellor, Nick Milner, Tom Papworth, Sarah Phillips and Stephen Wells

A meeting of the Executive and Resources Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **WEDNESDAY 25 JANUARY 2012 AT 7.00 PM**

MARK BOWEN  
Director of Resources

*Copies of the documents referred to below can be obtained from  
[www.bromley.gov.uk/meetings](http://www.bromley.gov.uk/meetings)*

**PART 1 AGENDA**

**Note for Members:** Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

**STANDARD ITEMS**

**1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF ALTERNATE MEMBERS**

**2 DECLARATIONS OF INTEREST**

**3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC  
ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 19<sup>th</sup> January 2012.

**4 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING  
HELD ON 6TH DECEMBER 2011 (EXCLUDING EXEMPT ITEMS) (Pages 5 - 14)**

## **5 MATTERS ARISING FROM PREVIOUS MEETINGS (Pages 15 - 18)**

## **6 CORPORATE CONTRACTS REGISTER**

A copy of the latest version of the Corporate Contracts Register has been circulated under separate cover.

- (1) Members are requested to note the new layout of the Contracts Register.
  - Contracts beyond Alert Date is now Part A, the Main register is now Part B
  - The Projected Spend column has been removed.
- (2) Comments have been made on all contracts beyond their alert date and also those contracts due to expire in 2012.
- (3) In order to improve the accuracy and presentation of the Register to Members, the Register will now be issued quarterly to allow time for required updates.
- (4) Members are asked to note that departments are required to submit their departmental registers to the relevant PDS Committee for information, prior to the Corporate Register being brought to executive and Resources PDS Committee.

## **7 FORWARD PLAN OF KEY DECISIONS**

To follow – the Forward Plan of Key Decisions will be circulated on 18<sup>th</sup> January 2012.

## **HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT**

### **8 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to the Resources Portfolio Holder must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 19<sup>th</sup> January 2012.

### **9 RESOURCES PORTFOLIO - PREVIOUS DECISIONS (Pages 19 - 22)**

To note decisions the Resources Portfolio Holder made since the last meeting of the Committee.

### **10 RESOURCES PORTFOLIO - MONITORING REPORTS**

- a **REVENUE SERVICES MONITORING REPORT (Pages 23 - 48)**
- b **HOUSING AND COUNCIL TAX BENEFITS SERVICE MONITORING REPORT (Pages 49 - 68)**
- c **TREASURY MANAGEMENT - PERFORMANCE Q3 2011/12 (Pages 69 - 78)**

## **11 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY**

The Resources Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

**a TREASURY MANAGEMENT - ANNUAL INVESTMENT STRATEGY 2012/13** (Pages 79 - 106)

**b OUTSOURCING OF CENTRAL INCOME TEAM AND HOUSING ACCOMMODATION CHARGES TEAM** (Pages 107 - 118)

**c ISARD HOUSE, GLEBE HOUSE DRIVE, HAYES** (Pages 119 - 122)

Hayes & Coney Hall

## **12 HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT**

### **HOLDING THE EXECUTIVE TO ACCOUNT**

**13 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS** (Pages 123 - 126)

Members of the Committee are requested to bring their copy of the agenda for the Executive meeting on 1<sup>st</sup> February 2012.

### **POLICY DEVELOPMENT AND OTHER ITEMS**

**14 LOCALISM ACT 2011** (Pages 127 - 134)

**15 UPDATES FROM PDS CHAIRMEN**

**16 WORK PROGRAMME 2012** (Pages 135 - 140)

### **PART 2 AGENDA**

**17 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

#### **Items of Business**

#### **Schedule 12A Description**

**18 EXEMPT MINUTES OF THE MEETING HELD ON 6TH DECEMBER 2011** (Pages 141 - 142)

**19 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES PORTFOLIO HOLDER REPORTS**

**a BROMLEY VALLEY GYMNAS TIC CENTRE, CHIPPERFIELD ROAD, ST PAUL'S CRAY - RENT REVIEW (Pages 143 - 146)** Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Cray Valley West

**b RENEWAL OF PROPERTY INSURANCE CONTRACT** Information relating to the financial or business affairs of any particular person (including the authority holding that information)

(To follow)

**20 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS**